

APPENDIX

CONNECT
COURSE

Rise City Church

1305 Middlefield Rd. Redwood City CA 94063

risecitybayarea.com

650.368.3821

OUR MISSION:

**DISCIPLE THE ONE
RAISE UP THE CITY
REACH THE NATIONS
WITH GOD'S LOVE &
TRANSFORMING
PRESENCE.**

CONNECTING IN 3 STEPS

STEP 1

Know God

STEP 2

Join the Army

STEP 3

Make a Difference



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ARMOR OF GOD

"THEREFORE, PUT ON THE FULL ARMOR OF GOD, SO THAT WHEN THE DAY OF EVIL COMES, YO MAY BE ABLE TO STAND YOUR GROUND, AND AFTER YOU HAVE DONE EVERYTHING, TO STAND."

EPHESIANS 6:14-17

HELMET OF SALVATION

BREASTPLATE OF RIGHTEOUSNESS

BELT OF TRUTH

SWORD OF THE SPIRIT

SHIELD OF FAITH

SHOES OF PEACE

BOOKS OF THE BIBLE

OLD TESTAMENT

LAW
GENESIS EXODUS LEVITICUS NUMBERS DEUTERONOMY

POETRY
JOB PSALMS PROVERBS ECCLESIASTES SONG OF SOLOMON

MINOR PROPHETS
HOSEA JOEL AMOS OBADIAH JONAH MICAH NAHUM HABAKKUK ZEPHANIAH HAGGAI ZECHARIAH MALACHI

HISTORY
JOSHUA JUDGES RUTH 1 SAMUEL 2 SAMUEL 1 KINGS 2 KINGS 1 CHRONICLES 2 CHRONICLES EZRA NEHEMIAH ESTHER

MAJOR PROPHETS
ISAIAH JEREMIAH LAMENTATIONS EZEKIEL DANIEL

NEW TESTAMENT

LIFE OF JESUS
MATTHEW MARK LUKE JOHN

LETTERS BY PAUL
ROMANS 1 CORINTHIANS 2 CORINTHIANS GALATIANS EPHESIANS PHILIPPIANS COLOSSIANS 1 THESSALONIANS 2 THESSALONIANS

LETTERS BY OTHERS
HEBREWS JAMES 1 PETER 2 PETER 1 JOHN 2 JOHN 3 JOHN JUDE REVELATION

THE CHURCH
ACTS

LETTERS TO INDIVIDUALS
1 TIMOTHY 2 TIMOTHY TITUS PHILEMON

THE LORD'S PRAYER

MATTHEW 6:9-13

9 In this manner, therefore, pray: Our Father in heaven, Hallowed be Your name. 10 Your kingdom come. Your will be done. On earth as it is in heaven. 11 Give us this day our daily bread. 12 And forgive us our debts, As we forgive our debtors. 13 And do not lead us into temptation, But deliver us from the evil one. For Yours is the kingdom and the power and the glory forever. Amen.

Verse 9: "Our Father in heaven, Hallowed be Your name."

Jesus first instructs us to acknowledge the position of the Father.

God is a good, kind, holy, and a faithful Father, if we misinterpret Him as anything else, we are then praying from a distorted view of the Father. Our distorted view of the Father can lead us to pray from a place of fear instead of faith, doubt instead of trust, and weakness instead of power and authority.

Acknowledging Him as Father also shows the relationship Jesus wanted us to pray out of. As Children of God, we are heirs of God, royalty. (Galatians 4:7)

Theologian David Guzik writes, "It was very unusual for the Jews of that day to call God "Father" because it was considered too intimate. It is true that God is the mighty sovereign of the universe who created, governs, and will judge all things – but He is also to us a Father." As His children, we can come to him in prayer believing that He will do the impossible.

Definition of Hallowed: to honor as holy

Verse 10: "Your kingdom come. Your will be done. On earth as it is in heaven."

The Kingdom of God is His governing authority over the earth. This means that we are to pray from a place of surrender to the Father. We are praying and believing for God's perfect purpose and will to be done. This doesn't mean that we surrender to fate or chance, but we surrender and pray for the Father's will. The only way to know His will is from personal relationship and from the Word of God.

Heaven is a very real and tangible place. God actually wants us to pray that heaven would invade earth. When Jesus walked this earth, he changed every atmosphere that He walked into. Jesus walked in love, peace, forgiveness, patience, power, and so much more. As He walked on this earth, He literally brought heaven down. As we pray, we must proclaim this scripture. We cannot look at our situations, circumstances or illnesses from an earthly perspective, but we must look at them through a heavenly one. Pastor Derik Scott says, "We don't pray from a place of defeat, but a place of victory." We can declare victory and healing because we know that in heaven there is no sickness, no misery, no brokenness, and we lack nothing. We can pray from a place of

wholeness and confidence, believing that God will release heaven on earth. Up to this point in the passage do you notice that Jesus hasn't asked for anything just yet? Instead he is positioning his heart towards the Father & submitting to whatever His will is. Sometimes we come to God and we have a laundry list of things we need done here and now. Jesus is challenging us to first acknowledge Him as Father before we ask for anything.

Verse 11: “Give us this day our daily bread.”

The heart of the Father is to provide for His children. It says in Matthew 6:26 - " Look at the birds of the air; they do not sow or reap or store away in barns, and yet your heavenly Father feeds them. Are you not much more valuable than they?" God is not just concerned about taking care of us spiritually but naturally as well. God is aware of our physical needs and so we can come boldly to Him knowing that He will take care of us. It is silly for us to think we provide for our own needs. God is the one that sustains and provides.

Verse 12: “And forgive us our debts, As we forgive our debtors.”

Jesus is challenging us to walk in forgiveness. We are called to walk in forgiveness so that we can be unified in love. God always wants reconciliation, that's why the enemy fights to bring division. This is a matter of the heart. If you continue to harbor unforgiveness your heart will be hardened thus affecting everything that flows from you, including your prayer life. Jesus sets the standard with forgiveness, it's what He came for; it was always on His heart and it still is. In response to the forgiveness we have been given, we are not only meant to forgive ourselves, but those around us. He forgave us to free us, in response, we are called to forgive others and set them free.

Verse 13 a: “And do not lead us into temptation, But deliver us from the evil one.

Jesus in this passage recognized that it is important to pray for the things we are tempted by. In our daily life there are many things that can tempt us. For example: money, success, relationships, addictions to alcohol, drugs, sex, etc.

Jesus wants us to pray for deliverance from these things & we have authority to proclaim deliverance from evil. God does not tempt us, but he allows us to go through testing. It is the evil one who does tempt us, with the intention to steal, kill, and destroy us. (John 10:10)

God has promised to keep us from any testing that is greater than what we can handle (1 Corinthians 10:13). God, while he does not 'tempt' men to do evil (James 1:13), does allow his children to pass through periods of testing.

Verse 13 b: For Yours is the kingdom and the power and the glory forever. Amen.”

Jesus closes the prayer reminding us of the praise, adoration and glory that God so deserves. This is how we should pray.

S.O.A.P.

SCRPTURE

OBSEVATION

APPPLICATION

PRAYER

BIBLE STUDY SUGGESTIONS:

blueletterbible.com

biblegateway.com

PHONE APPS:

BIBLE APP

BLUE LETTER BIBLE

BIBLE HUB

FRUIT OF THE SPIRIT

GALATIANS 5:22-23

FAITHFULNESS	LOVE	PATIENCE
GENTLENESS	JOY	KINDNESS
SELF CONTROL	PEACE	GOODNESS

GIFTS OF THE SPIRIT

1 CORINTHIANS 12:7-11

FAITH	HEALINGS	DISCERNING SPIRITS
WISDOM	PROPHECY	SPEAKING IN TONGUES
MIRACLES	KNOWLEDGE	UNDERSTANDING TONGUES

HOW TO: DISC ASSESSMENT

SAMPLE **My Two Top Personality/Leadership Styles** D I

D 1. Total 21

	Never	Rarely	Sometimes	Often	Always
I am assertive, demanding and decisive.	1	2	3	4	5
I enjoy doing multiple tasks at once.	1	2	3	4	5
I thrive in a challenge-based environment.	1	2	3	4	5
I think about tasks above others or myself.	1	2	3	4	5
I am motivated by accomplishment and authority.	1	2	3	4	5

I 2. Total 19

	Never	Rarely	Sometimes	Often	Always
I enjoy influencing and inspiring other people.	1	2	3	4	5
I am optimistic about others.	1	2	3	4	5
I tend to be the life of the party.	1	2	3	4	5
I think about motivating people.	1	2	3	4	5
I am motivated by recognition and approval.	1	2	3	4	5

S 3. Total 15

	Never	Rarely	Sometimes	Often	Always
I thrive in consistent environments.	1	2	3	4	5
I prefer specifics over generalizations.	1	2	3	4	5
I enjoy small groups of people.	1	2	3	4	5
I prefer being a member of a team.	1	2	3	4	5
I am motivated by stability and support.	1	2	3	4	5

C 4. Total 11

	Never	Rarely	Sometimes	Often	Always
I typically avoid taking big risks.	1	2	3	4	5
I love tasks, order and details.	1	2	3	4	5
I am right most of the time.	1	2	3	4	5
I comply with clearly defined rules.	1	2	3	4	5
I am motivated by quality and correctness.	1	2	3	4	5

DISC ASSESSMENT

My Two Top Personality/Leadership Styles

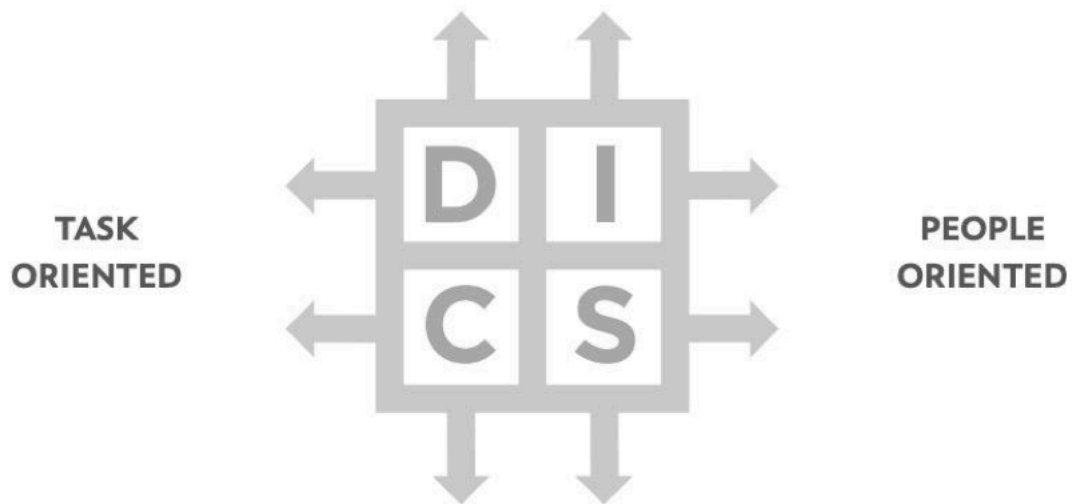
D	1. Total _____	Never	Rarely	Sometimes	Often	Always
	I am assertive, demanding and decisive.	1	2	3	4	5
	I enjoy doing multiple tasks at once.	1	2	3	4	5
	I thrive in a challenge-based environment.	1	2	3	4	5
	I think about tasks above others or myself.	1	2	3	4	5
	I am motivated by accomplishment and authority.	1	2	3	4	5

I	2. Total _____	Never	Rarely	Sometimes	Often	Always
	I enjoy influencing and inspiring other people.	1	2	3	4	5
	I am optimistic about others.	1	2	3	4	5
	I tend to be the life of the party.	1	2	3	4	5
	I think about motivating people.	1	2	3	4	5
	I am motivated by recognition and approval.	1	2	3	4	5

S	3. Total _____	Never	Rarely	Sometimes	Often	Always
	I thrive in consistent environments.	1	2	3	4	5
	I prefer specifics over generalizations.	1	2	3	4	5
	I enjoy small groups of people.	1	2	3	4	5
	I prefer being a member of a team.	1	2	3	4	5
	I am motivated by stability and support.	1	2	3	4	5

C	4. Total _____	Never	Rarely	Sometimes	Often	Always
	I typically avoid taking big risks.	1	2	3	4	5
	I love tasks, order and details.	1	2	3	4	5
	I am right most of the time.	1	2	3	4	5
	I comply with clearly defined rules.	1	2	3	4	5
	I am motivated by quality and correctness.	1	2	3	4	5

**EXTROVERT—
ACTION ORIENTED**



**TASK
ORIENTED**

**PEOPLE
ORIENTED**

**INTROVERT—
REFLECTIVE ORIENTED**

<p>D</p> <p>Direct and decisive; they are risk takers and problem solvers. They are more concerned with completing tasks and winning than they are with gaining approval from people. Though the internal drive tends to make them insensitive to those around them, "D"s are not afraid to challenge the status quo, and they thrive when it comes to developing new things. They need discipline to excel, and they respond to direct confrontation. The greatest fear of a "D" is to be taken advantage of, and even despite their possible weaknesses—which include an aversion to routine, a tendency to overstep authority, an argumentative nature, and a habit of taking on too much—they place a high value on time and use their innovative thinking to accomplish difficult tasks and conquer challenges.</p>	<p>D/I</p> <p>Curious conclusers who place emphasis on the bottom line and work hard to reach their goals. They are more determined than they are inspirational, yet their high expectations and standards for themselves and those around them typically cause them to make quite an impact, motivating others to follow them. They have an array of interests and can become distracted by taking on too many projects. They often need to focus, prioritize, and simply slow down. Because "D/I"s thrive on activity and forward motion, they like to accomplish tasks through a large number of people.</p> <p>Joshua (Joshua 1); Noah (Genesis 6-9); Sarah (Genesis 16; 1 Peter 3:6)</p>
<p>I</p> <p>Inspiring and impressive. Enthusiastic, optimistic, impulsive, and emotional—they tend to be creative problem solvers and excellent encouragers. They often have a large number of friends, but they can become more concerned with approval and popularity than with getting results. An "I"s greatest fear is rejection, but they thrive when it comes to motivating others. Their positive sense of humor helps them negotiate conflicts. Though they can be inattentive to details and poor listeners, they can be great peacemakers and effective teammates when they control their feelings and minimize their urge to entertain and be the center of attention. They value lots of human touch and connection.</p>	<p>I/D</p> <p>Persuaders who are outgoing and energetic. They enjoy large groups and use their power of influence to attain respect and convince people to follow their lead. Sometimes they can be viewed as fidgety and nervous, but it comes from their need to be a part of challenges that have variety, freedom, and mobility. "I/D"s could benefit from learning to look before they leap and spending more time being studious and still. They make inspiring leaders and know how to get results from and through people.</p> <p>John the Baptist (Luke 3); Peter (Matthew 16, 26; Acts 3); Rebekah (Genesis 24)</p>
<p>S</p> <p>Steady and more reserved. They do not like change, and they thrive in secure, non-threatening environments. They are often friendly and understanding as well as good listeners and loyal workers who are happy doing the same job consistently. With an incredible ability to forgive, reliable and dependable "S"s tend to make the best friends. Their greatest fear, however, is loss of security, and their possible weaknesses naturally include not only resistance to change, but also difficulty adjusting to it. They can also be too sensitive to criticism and unable to establish priorities. In order to avoid being taken advantage of, "S"s need to be stronger and learn how to say "no." They also like to avoid the limelight, but when given an opportunity to genuinely help others, they will gladly rise to the occasion. They feel most valued when they have truly helped someone.</p>	<p>S/D</p> <p>Quiet leaders who can be counted on to get the job done. They perform better in small groups and do not enjoy speaking in front of crowds. Though they can be soft- and hard-hearted at the same time, they enjoy close relationships with people, being careful not to dominate them. Challenges motivate them, especially ones that allow them to take a systematic approach. "S/D"s tend to be determined, persevering through time and struggles. They benefit from encouragement and positive relationships.</p> <p>Martha (Luke 10:38-42); Job (Job 1:5; James 5:11)</p>
<p>C</p> <p>Compliant and analytical. Careful and logical lines of thinking drive them forward, and accuracy is a top priority. They hold high standards and value systematic approaches to problem solving. Though they thrive when given opportunities to find solutions, they tend to ignore the feelings of others and can often be critical and downright crabby. Verbalizing feelings is difficult for them, but when they are not bogged down in details and have clear-cut boundaries, they can be big assets to the team by providing calculated "reality checks." The "C"s biggest fear is criticism, and their need for perfection is often a weakness, as is their tendency to give in when in the midst of an argument. However, they are thorough in all activities and can bring a conscientious, even-tempered element to the team that will provide solid grounding. They value being correct.</p>	<p>C/I</p> <p>Attentive to the details. They tend to impress others by doing things right and stabilizing situations. Not considered aggressive or pushy, they enjoy both large and small crowds. Though they work well with people, they are sometimes too sensitive to what others think about them and their work. They could benefit from being more assertive and self-motivated. Often excellent judges of character, they easily trust those who meet their standards. They are moved by genuine and enthusiastic approval as well as concise and logical explanations.</p> <p>Miriam (Exodus 15-21; Numbers 12:1-15; Ezra (Ezra 7, 8)</p>

<p>D/S</p> <p>Achievers with an ability to persevere. They are more active than passive, but they possess a kind of calm sensitivity and steadiness that makes them good leaders. They seem to be people-oriented but can easily be dominant and decisive when it comes to tasks and project planning. They strive to accomplish goals with fierce determination that comes from strong internal drive, but they could benefit from contemplative and conservative thinking as well as spending more time focusing on relationships.</p> <p>Daniel (Daniel 1-6); Job (Job 1:5; James 5:11); Martha (Luke 10:38-42)</p>	<p>D/C</p> <p>Challengers that can either be determined students or defiant critics. Being in charge is important to them, yet they care little about what others think as long as they get the job done. They have a great deal of foresight and examine every avenue to find the best solution. They prefer to work alone. Though they fear failure and the lack of influence, they are motivated by challenges and can often be excellent administrators. They can benefit from learning to relax and paying more attention to people.</p> <p>Malachi (Malachi 4); Nathan (2 Samuel 12:1-13); Nahum (Nahum 1-3)</p>
<p>I/S</p> <p>Influential counselors who love people, and it's no surprise that people love them. They live to please and serve, and they tend to be good listeners. Looking good and encouraging others is important to them, as is following through and being obedient. They often lack in the area of organization and can be more concerned with the people involved than they are with the task at hand. However, they can be center stage or behind the scenes with equal effectiveness, and they shine when it comes to influencing and helping others.</p> <p>Barnabas (Acts 4; 9, 11-15); Elisha (1 Kings 19; 2 Kings 2-3); Nicodemus (John 3, 7, 19)</p>	<p>I/C</p> <p>Inspiring yet cautious assessors who are excellent communicators through the combination of concerned awareness and appreciation of people. They excel in determining ways to improve production. They tend to be impatient and critical, and they can also be overly persuasive and too consumed by the desire to win. "I/C"s like to work inside the box, and they could benefit from trying new things and caring less about what others think. This personality type often possesses a gift for teaching; they are generally dependable when it comes to paying attention to details and getting the job done.</p> <p>Miriam (Exodus 15-21); Ezra (Ezra 7-8); Shunammite Woman (2 Kings 4:8-37)</p>
<p>S/I</p> <p>Inspirational counselors who exhibit warmth and sensitivity. Tolerant and forgiving, they have many friends because they accept and represent others well. Their social nature and desire to be likable and flexible make them inclined to be overly tolerant and non-confrontational. "S/I"s will benefit from being more task-oriented and paying more attention to detail. Kind and considerate, they include others and inspire people to follow them. Words of affirmation go a long way with this personality type, and with the right motivation, they can be excellent team players.</p> <p>Mary Magdalene (Luke 7:36-47); Barnabas (Acts 4, 9, 11-15); Elisha (1 Kings 19; 2 Kings 2-13)</p>	<p>S/C</p> <p>Diplomatic and steady, as well as detail-oriented. Stable and contemplative, they like to weigh the evidence and discover the facts to come to a logical conclusion. More deliberate, they prefer to take their time, especially when the decision involves others. Possible weaknesses include being highly sensitive and unable to handle criticism, and they also need to be aware of the way they treat others. Operating best in precise and cause-worthy projects, the "S/C" can be a peacemaker; this makes them a loyal team member and friend.</p> <p>Moses (Exodus 3, 4, 20, 32); John (John 19:26-27); Eilezer (Genesis 24)</p>
<p>C/S</p> <p>Systematic and stable. They tend to do one thing at a time—and do it right. Reserved and cautious, they would rather work behind the scenes to stay on track; however, they seldom take risks or try new things and naturally dislike sudden changes in their environments. Precisionists to the letter, they painstakingly require accuracy and fear criticism, which they equate to failure. Diligent workers, their motivation comes from serving others.</p> <p>Esther (Esther 4); Zechariah (Luke 1); Joseph (Matthew 1:1-23)</p>	<p>C/D</p> <p>Cautious and determined designers who are consistently task-oriented and very aware of problems. Sometimes viewed as insensitive, they do care about individual people but have a difficult time showing it. They often feel they are the only ones who can do the job the way it needs to be done, but because of their administrative skills, they are able to bring plans for change and improvements to fruition. "C/D"s have a tendency to be serious and could benefit from being more optimistic and enthusiastic. Despite their natural drive to achieve, they should concentrate on developing healthy relationships and simply loving people.</p> <p>Bezalel (Exodus 35:30-36, 8, 37:1-9); Jochebed (Exodus 1:22-2:4); Jethro (Exodus 2,18)</p>

SPIRITUAL GIFTS ASSESSMENT

For each statement shown below, use the following numerical system (1-5) to measure your typical response. Your results will be more definitive if you avoid the “3” rating in your responses. Record your ratings for each statement on page 18.

1 Never

2 Rarely

3 Sometimes

4 Often

5 Always

1. I am skilled in setting forth positive and precise steps of action.
2. Starting new programs, new ministries or new churches is motivating to me.
3. I have come up with some fantastic and useful hand made/hand crafted items.
4. I am sensitive to the reality of angels, demons and spiritual warfare even in this day and age.
5. I can tell when the issue a person is facing is actually spiritual.
6. I possess a special ability to communicate the truth of salvation.
7. Encouraging others is a high priority in my life.
8. Believing God for my daily needs is important to me.
9. Influencing others for the kingdom of God through finances is extremely important to me.
10. I look for opportunities to pray for the sick because I know they can be healed just like that.
11. I enjoy helping people with tasks that need to be done
12. Having people over is something I do often.
13. I find myself praying frequently for others or over difficult situations.
14. Secret insights are revealed to me concerning issues and people that compel me to speak out.
15. The Lord often uses me to motivate others to get involved.
16. My heart hurts when I see others hurting.
17. God has used me to enact His miracles.
18. I see myself sharing the gospel with other people-groups and nationalities with ease.
19. People have told me that they can sense the Lord's presence when I sing and/or play my instrument.
20. I take the initiative to help other Christians grow in their faith.
21. God sometimes shows me things through visions and dreams before they actually occur.
22. Serving behind the scenes is the best way I know to minister to Christ and His body.
23. Whenever the Lord shows me something in the Word, I find myself creating outlines and looking for how I can share what I've learned.
24. God has used me to interpret a heavenly language spoken in a group setting.
25. Proverbs and James are the books of the Bible that I turn to most when I need direction and clarity.
26. I am able to envision the steps required and create the tools needed to meet a goal or to fulfill a vision.
27. I prefer to pioneer new ministry projects rather than managing one that is already established project.
28. Others consider me to be quite the craftsman or creative.
29. People refer others to me when they suspect the individual is dealing with demonic oppression.
30. I can recognize when a person is genuine or honest.
31. When meeting new people, I am able to find out information that I can later connect to the gospel message.
32. I often get thoughts and ideas that lead me to talk with/call or write people/ when they need it most.
33. I've seen God do big things before when I've asked so, asking His help is exciting to me.
34. I find ways to give offerings above my tithe.
35. I believe miraculous healing is for this day and age.

36. I often find myself helping without having to be asked first
37. I believe the Lord has given me keys to make people I meet feel warm and accepted as they are.
38. I feel called to pray for various situations in our world.
39. Sometimes I have a message for people which has nothing to do with previous information I had about them.
40. I can adapt my guidance to fit the maturity of those working with me.
41. People needing comfort and assurance when they've failed are drawn to me.
42. It's not about me but many miracles happen when I'm nearby.
43. The idea of living in another country to benefit the gospel is exciting to me.
44. I have a strong desire to serve the church through worship.
45. I enjoy connecting with, caring for and coaching others.
46. God sometimes uses me to give a supernatural message in a known language which comforts/confirms or is challenging to a group of people.
47. I tend to see tasks that need to be done that aren't and it motivates me to action.
48. I share Biblical truth with others in hopes of their personal growth.
49. I find myself praying in tongues daily; sometimes for hours.
50. I am able to draw practical direction from a spiritual teaching for myself and others.
51. I have been able to make effective and efficient plans for accomplishing the goals of a group.
52. I am attracted to ministries that start new churches.
53. Building or creating something with my hands is very rewarding to me.
54. Jesus Christ was manifest to defeat the works of darkness and I am compelled to help set people free.
55. I am able to perceive when something seems out of place when people share.
56. I possess a special ability to communicate the truth of salvation.
57. I find ways to be an encouragement to other people.
58. No matter what it looks like, I am willing to yield to God's will rather than question and waver.
59. No matter how much or how little I have, I am always wanting to give.
60. God has used me to bring supernatural healing to those who are sick.
61. Helping others is one of my highest achievements
62. I have an acute awareness of how to make others feel welcome.
63. I am grounded in the love of God yet I do not hesitate to engage in spiritual warfare when necessary.
64. People tell me that I answer questions or address issues they have prayed about privately.
65. I can determine where God wants a group to go and help it get there.
66. I am motivated to help those who are less fortunate.
67. I have a constant hunger to see God's miraculous power.
68. I am called to take the gospel to people who have different beliefs from me.
69. I gain my deepest satisfaction through leading others in vocal or instrumental worship.
70. I enjoy walking with someone in times of difficulty.
71. I find myself sharing with others the truths I've learned from my own personal bible study.
72. I enjoy doing little things that help people.
73. I prefer to teach the Bible topically rather than verse by verse
74. I have heard someone speak in tongues before and somehow understood what it meant.
75. When I read the Bible, I see principles for living everywhere.

After you've recorded your responses for all 75 statements, total up the three numbers in each of the 25 rows. Your highest total in a given row provides insight to help identify a spiritual gift.

1 Never		2 Rarely		3 Sometimes		4 Often		5 Always					
										TOTAL		GIFT	
1.	___	+	26.	___	+	51.	___	=	_____	A.	_____		
2.	___	+	27.	___	+	52.	___	=	_____	B.	_____		
3.	___	+	28.	___	+	53.	___	=	_____	C.	_____		
4.	___	+	29.	___	+	54.	___	=	_____	D.	_____		
5.	___	+	30.	___	+	55.	___	=	_____	E.	_____		
6.	___	+	31.	___	+	56.	___	=	_____	F.	_____		
7.	___	+	32.	___	+	57.	___	=	_____	G.	_____		
8.	___	+	33.	___	+	58.	___	=	_____	H.	_____		
9.	___	+	34.	___	+	59.	___	=	_____	I.	_____		
10.	___	+	35.	___	+	60.	___	=	_____	J.	_____		
11.	___	+	36.	___	+	61.	___	=	_____	K.	_____		
12.	___	+	37.	___	+	62.	___	=	_____	L.	_____		
13.	___	+	38.	___	+	63.	___	=	_____	M.	_____		
14.	___	+	39.	___	+	64.	___	=	_____	N.	_____		
15.	___	+	40.	___	+	65.	___	=	_____	O.	_____		
16.	___	+	41.	___	+	66.	___	=	_____	P.	_____		
17.	___	+	42.	___	+	67.	___	=	_____	Q.	_____		
18.	___	+	43.	___	+	68.	___	=	_____	R.	_____		
19.	___	+	44.	___	+	69.	___	=	_____	S.	_____		
20.	___	+	45.	___	+	70.	___	=	_____	T.	_____		
21.	___	+	46.	___	+	71.	___	=	_____	U.	_____		
22.	___	+	47.	___	+	72.	___	=	_____	V.	_____		
23.	___	+	48.	___	+	73.	___	=	_____	W.	_____		
24.	___	+	49.	___	+	74.	___	=	_____	X.	_____		
25.	___	+	50.	___	+	75.	___	=	_____	Y.	_____		

SPIRITUAL GIFTS EXPLAINED

A. **ADMINISTRATION** _____

The gift of administration is the divine strength or ability to organize multiple tasks and groups of people to accomplish these tasks.

Luke 14:28-30; Acts 6:1-7; 1 Corinthians 12:28

B. **APOSTLE / NEW MINISTRY DEVELOPER** _____

The gift of apostleship is the divine strength or ability to pioneer new churches and ministries through planting, overseeing and training.

Acts 15:22-35; 1 Corinthians 12:28; 2 Corinthians 12:12; Galatians 2:7-10; Ephesians 4:11-14

C. **CRAFTSMANSHIP / CREATIVITY** _____

The gift of craftsmanship is the divine strength or ability to plan, build and work with your hands in creative environments (construction, graphics, etc.) to accomplish multiple ministry applications.

Exodus 30:22, 31:3-11; 2 Chronicles 34:9-13; Acts 18:2-3

D. **DELIVERANCE** _____

Persons with a ministry gift in deliverance have a divine enabling to overthrow demonic forces functioning in the lives of oppressed persons by their demonstration of faith.

Matthew 12:22-32; Luke 10:17-20; Acts 8:5-8, 16:16-18

E. **DISCERNMENT** _____

The gift of discernment is the divine strength or ability to spiritually identify falsehood and to distinguish between right and wrong motives and situations.

Matthew 16:21-23; Acts 5:1-11, 16:16-18; 1 Corinthians 12:10; 1 John 4:1-6

F. **EVANGELISM** _____

While every Christ-follower should share Christ with others, the focused gift of evangelism is the divine strength or ability to help non-Christians take the necessary steps to becoming Christ followers.

Acts 8:5-6, 8:26-40, 14:21, 21:8; Ephesians 4:11-14

- G. EXHORTATION / ENCOURAGEMENT** _____
The gift of exhortation is the divine strength or ability to encourage others through the written or spoken word and Biblical truth.
Acts 14:22; Romans 12:8; 1 Timothy 4:13; Hebrews 10:24-25
- H. FAITH** _____
Faith trusts God's work beyond the human capabilities of people. All Christ-followers have faith in Christ. Those who have a faith gift appear to easily overcome doubt, see the fruit of their faith in God and encourage others to also trust Him in the face of insurmountable odds.
Acts 11:22-24; Romans 4:18-21; 1 Corinthians 12:9; Hebrews 11
- I. GIVING** _____
While every Christ-follower is commanded to give, the focused gift of giving is the divine strength or ability to produce wealth for the purpose of greatly advancing the Kingdom of God on earth.
Mark 12:41-44; Romans 12:8; 2 Corinthians 8:1-7, 9:2-7
- J. HEALING** _____
The gift of healing is the divine strength or ability to act as an intermediary in faith, prayer and by the laying-on of hands for the healing of physical and mental illnesses.
Acts 3:1-10, 9:36-42-35, 19:11-12, 28:7-10; Romans 15:18-19; 1 Corinthians 12:9-10, 28
- K. HELPS / SERVANT** _____
The gift of helps is the divine strength or ability to work in a supportive role for the accomplishment of tasks in Christian ministry.
Mark 15:40-41; Acts 9:36; Romans 16:1-2; 1 Corinthians 12:28
- L. HOSPITALITY** _____
Those with this gift have the ability to make visitors, guests and strangers feel at ease. They often use their home to entertain guests. Persons with this gift effectively integrate new members into the body.
Acts 16:14-15; Romans 12:13, 16:23; Hebrews 13:1-2; 1 Peter 4:9
- M. INTERCESSION / PRAYER / SPIRITUAL WARFARE** _____
The gift of intercession is the divine strength or ability to stand in the gap in prayer for someone, something or someplace, believing for profound results.
Hebrews 7:25; Colossians 1:9-12, 4:12-13; James 5:14-16

N. KNOWLEDGE _____

The gift of knowledge is the divine strength or ability to understand and to bring clarity to situations and circumstances often accompanied by a word from God. A word of knowledge is spirit-revealed truth.

Acts 5:1-11; 1 Corinthians 12:8; Colossians 2:2-3

O. LEADERSHIP _____

The gift of leadership is the divine strength or ability to influence people at their level while directing and focusing them on the big picture, vision or idea.

Romans 12:8; 1 Timothy 3:1-13, 5:17; Hebrews 13:17

P. MERCY _____

The gift of mercy is the divine strength or ability to feel empathy and to care for those who are hurting in any way. Persons with this gift aid the body by empathizing with hurting members.

Matthew 9:35-36; Mark 9:41; Romans 12:8; 1 Thessalonians 5:14

Q. MIRACLES _____

The gift of miracles is the divine strength or ability to alter the natural outcomes of life in a supernatural way through prayer, faith and divine direction.

Acts 9:36-42, 19:11-12, 20:7-12; Romans 15:18-19; 1 Corinthians 12:10, 28

R. MISSIONARY _____

The missionary gift is the divine strength or ability to reach others outside of your culture and nationality, while in most cases living in that culture or nation.

Acts 8:4, 13:2-3, 22:21; Romans 10:15

S. MUSIC / WORSHIP _____

The gift of music/worship is the divine strength or ability to sing, dance or play an instrument primarily for the purpose of helping others worship God.

Deuteronomy 31:22; 1 Samuel 16:16; 1 Chronicles 16:41-42; 2 Chronicles 5:12-13, 34:12; Psalm 150

- T. PASTOR / SHEPHERD** _____
The gift of pastor (shepherd) is the divine strength or ability to care for the personal needs of others by nurturing and mending life issues.
John 10:1-18; Ephesians 4:11-14; 1 Timothy 3:1-7; 1 Peter 5:1-3
- U. PREACHING / PROPHECY** _____
The gift of prophecy is the divine strength or ability to boldly speak and bring clarity to scriptural and doctrinal truth and revelation of God's plan; and may include divine direction for the future.
Acts 2:37-40, 7:51-53, 26:24-29; 1 Corinthians 14:1-4; 1 Thessalonians 1:5
- V. SERVICE** _____
The gift of serving is the divine strength or ability to do small or great tasks in working for the overall good of the body of Christ.
Acts 6:1-7; Romans 12:7; Gal 6:10; 1 Timothy 1:16-18; Titus 3:14
- W. TEACHING** _____
The gift of teaching is the divine strength or ability to study and learn from the Scriptures primarily to bring understanding and growth to other Christians.
Acts 18:24-28, 20:20-21; 1 Corinthians 12:28; Ephesians 4:11-14
- X. TONGUES (and INTERPRETATION)** _____
The gift of tongues is the divine strength or ability to pray in a heavenly language to encourage your spirit and to commune with God. The gift of tongues is often accompanied by interpretation and should be used appropriately.
Acts 2:1-13; 1 Corinthians 12:10, 14:1-14
- Y. WISDOM** _____
The gift of wisdom is the divine strength or ability to apply the truths of Scripture in a practical way, producing a fruitful outcome and the character of Jesus Christ.
Acts 6:3,10; 1 Corinthians 2:6-13, 12:8

LEADERSHIP HONOR CODE

MY RESPONSIBILITY

Serving at Rise City Church means committing to the responsibility of developing and exhibiting mature Christ-like behavior which in our culture we call a “fully devoted” follower of Jesus. This should be the foundation of your desire to participate in a servant leadership position and to uphold and support the beliefs, values, and standards of RCC leadership.

5 LEADERSHIP STANDARDS

DAILY RELATIONSHIP

FORGIVENESS

REST

GIVING

UNITY

I COMMIT TO GROWING IN THESE AREAS:

- Fruit of the Spirit (Galatians 5:23-25)
- Rooted in His Word + Speaking the truth in love (Ephesians 4:15),
- Purity (Colossians 3:5)
- Compassion (Colossians 3:12)
- Prayer + Thankfulness (Colossians 3:15, 1 Thessalonians 5:18)
- Worship (John 4:24, Colossians 3:17)

I COMMIT TO AVOIDING THESE AREAS:

- Words & conversation that hurt others (gossip, profanity, lying, etc. Colossians 3:8-9)
- Immoral thoughts & actions (sexual immorality, pornography, dishonesty, etc. Colossians 3:5, Exodus 20:1-17)
- Behaviors that control me (addictions of any kind, drunkenness, drugs, etc Romans 6:14-16)
- Actions that misrepresent a lifestyle of living above reproach (social platforms, etc. 1 Thessalonians 5:22-23, 2 Corinthians 6:3, Romans 14:15)

MY EXAMPLE:

By providing a consistent Christ-honoring example in my daily life, and living above reproach I will encourage others to grow in their relationship with the Lord. I realize that my life, actions, and the things I speak and do have an opportunity to encourage others to look more or less like Jesus.

ABUSE POLICY

I understand that Rise City Church is a safe place for children and vulnerable adults and that Rise City Church complies with all Federal and State laws regarding reporting suspected child abuse. As a member of the Crew Team, I understand that suspected abuse is to be reported to the staff member who oversees the area in which I serve. I also understand the four types of abuse defined below.

- **Physical:** a physical act directed at a child or vulnerable adult that causes injury.
- **Sexual:** contact or interactions between a child and an adult, or another child, when the child is being used for sexual stimulation of the perpetrator or another person. This includes exploitation through photographs, videos, or other communication methods.
- **Emotional:** acts or omissions by the parent or other caregivers that have caused, or could cause, serious behavioral, cognitive, emotional, or mental disorders.
- **Neglect:** failure to provide for the child or vulnerable adult's basic needs. This includes adequate adult supervision, medical attention, housing, food, and clothing. Most cases of physical neglect involve inadequate adult supervision that has caused harm to the child or vulnerable adult or places them in danger of such harm.

I understand it is not my responsibility to investigate, and in no instance, will I confront a parent or caregiver if abuse is suspected. As a member of the Crew Team, I agree to comply with this policy and report any suspected abuse to the staff person who oversees the area in which I serve.



CONSTITUTION AND BYLAWS

OF

RISE CITY CHURCH,
REDWOOD CITY, CALIFORNIA

Revised
March 12, 2017

CONSTITUTION AND BYLAWS

RISE CITY CHURCH,
REDWOOD CITY, CALIFORNIA

ARTICLE I: NAME

The name of this assembly shall be: Rise City Church, Redwood City, California.

ARTICLE II: PRINCIPLES

Section A: We hold the Bible, the Word of God, to be supreme in all matters governing the assembly in keeping with the spirit of Christ.

Section B: We hold as scriptural and fundamental that form of church government which is a voluntary fellowship, the local assembly being sovereign under Christ.

Section C: We hold it basic that every Christian should endeavor to keep the unity of the Spirit in the bond of peace till we all come in the unity of the faith, and of the knowledge of the Son of God, unto a perfect man, unto the measure of the stature of the fullness of Christ.

ARTICLE III: PURPOSE

Section A: To establish and maintain a place of worship of Almighty God, our Father, and the Lord Jesus Christ, His only begotten Son, through the Holy Spirit; and for the promotion of close Christian fellowship and edification.

Section B: To conduct, under the guidance of the Holy Scriptures, the work of evangelizing both home and foreign fields in obedience to the command of the Lord Jesus Christ, and in harmony with the teachings and practice of His servants the Apostles. *Matthew 28:19-20; Acts 8:4-5, 25, 35-40; 13:1-4; 16:6-10; Romans 15:18-21; 10:12-17; Second Corinthians 10:16.*

ARTICLE IV: PREROGATIVES

Section A: Standards

1. To accept the responsibility to maintain scriptural order in the local assembly.
2. To have a standard of membership determined by the local assembly, and to discipline its members according to the Scriptures and its bylaws.

Section B: Government

To choose or call its pastor(s), elect its officers and transact all other business pertaining to its life and conduct as a local assembly.

Section C: Promotion

1. To promote the evangelization of our community, our district, our nation and the world by all scriptural means.

2. To establish and maintain such departments and institutions as may be deemed necessary for the propagation of the Gospel, and for the work of the assembly.

Section D: Property

To have the right to buy, take, lease, or otherwise acquire, own, hold in trust, use, sell, convey, mortgage, lease or otherwise dispose of such property, real, personal and fixed, tangible and intangible, of whatsoever kind as may be useful for the prosecution of its work.

ARTICLE V: RELATIONSHIP

Section A: While retaining its inherent right to sovereignty in the conduct of its own affairs and management of its property, this assembly voluntarily enters into cooperative fellowship with the Northern California and Nevada District Council of the Assemblies of God, and with the General Council of the Assemblies of God with International Headquarters at Springfield, Missouri. Should there be doctrinal, procedural, or relational changes legislated by either the District or the General Council, that alter or otherwise inhibit the sovereignty of the local assembly, the ministry or activities of the pastoral staff and leadership, or the basis of Fellowship, this assembly reserves the right to maintain or terminate, as the case may be, that cooperative fellowship, in full recognition of said assembly's right to sovereign and local autonomy. The assembly also reserves the right to hold said fellowship in abeyance until the assembly's pastoral staff and leadership review the impact of any such changes in the local assembly.

Section B: This assembly shall share in the privileges and assume the responsibilities enjoined by the above mentioned affiliations. It shall have the right to representation through its delegates at the District and General Council.

ARTICLE VI: TENETS OF FAITH

This assembly shall accept the Holy Scriptures as the revealed will of God, the all-sufficient rule of faith and practice. For the purpose of maintaining general unity, the assembly adopts the following Statement of Fundamental Truths.

Section A: The Scriptures Inspired

The Bible is the inspired Word of God, a revelation from God to man, the infallible rule of faith and conduct, and is superior to conscience and reason, but not contrary to reason. *Second Timothy 3:15-17; First Peter 1:23-25; Hebrews 4:12.*

Section B: The One True God

The one true God has revealed Himself as the eternally self-existent, self-revealed “I AM”, and has further revealed Himself as embodying the principles of relationship and association (i.e. as Father, Son and Holy Spirit). *Deuteronomy 6:4; Mark 12:29; Isaiah 43:10; Matthew 29:19.*

Section C: The Salvation of Man

1. Conditions to Salvation: The grace of God, which brings salvation, has appeared to all men through the preaching of repentance toward God and faith toward the Lord Jesus Christ. Man is saved by the washing of regeneration and renewing of the Holy Spirit, and, being justified by grace through faith, he becomes an heir of God according to the hope of eternal life. *Titus 2:11; Romans 10:13-15; Luke 24:47; Titus 3:5-7.*

2. Evidence of Salvation: The inward evidence, to the believer, of his salvation is the direct witness of the Holy Spirit. The outward evidence, to all men, is a life of righteousness and true holiness. *Romans 8:16; Ephesians 4:24; Titus 2:12.*

Section D: Baptism in Water

The ordinance of baptism by a burial with Christ should be observed as commanded in the Scriptures, by all who have really repented and in their hearts have truly believed on Christ as Savior and Lord. In so doing, they declare to the world that they have died with Jesus and that they have also been raised with Him to walk in newness of life. *Matthew 28:19; Acts 10:47-48; Romans 6:4.*

Section E: The Lord’s Supper

Observance of the Lord’s Supper, or Holy Communion, is commanded of all believers until He comes. It consists of bread representing His broken body, and the fruit of the vine representing His shed blood. Taken together, these symbolize our sharing the divine nature of our Lord Jesus Christ, memorialize His suffering and death, and are prophetic of His second coming. *John 6:48, 51, 53-57; Luke 22:19-20; Second Peter 1:4; First Corinthians 11:26.*

Section F: The Promise of the Father

All believers are entitled to, and should earnestly expect and seek, the Promise of the Father as experienced by the early Christian Church. With it comes empowerment for life service and the giving of spiritual gifts. This baptism is distinct from and subsequent to the experience of the new birth. *Luke 24:49; Acts 1:4-8; First Corinthians 12:1-31; Acts 2:38; 10:44-46; 11:14-16; 15:7-9.*

Section G: The Evidence of the Baptism in the Holy Spirit

The full consummation of the baptism of believers in the Holy Spirit is evidenced by the initial physical sign of speaking with other tongues as the Spirit gives utterance; and by the gifts and fruit of the Spirit; and by the subsequent manifestation of spiritual power in public testimony and service. *Acts 2:4; 10:44-46; 19:2,6; 1:8; 2:42-43; Galatians 5:22-23; First Corinthians 12.*

Section H: Sanctification

The Scriptures teach a life of holiness, without which no man shall see the Lord. By the power of the Holy Spirit, we are able to obey the command, "Be ye holy, for I am holy." Sanctification is the will of God for all believers, and should be earnestly pursued by walking in obedience to God's Word. *Hebrews 12:14; First Peter 1:15-16; First Thessalonians 5:23; First John 2:6; Romans 8:3-4.*

Section J: The Church

The Church is the body of Christ, the habitation of God through the Spirit, with Divine appointments for the fulfillment of her great commission. Each believer born of the Spirit, is an integral part of the general assembly and church of the Firstborn, which are written in heaven. *Ephesians 1:22; 2:10-22; Hebrews 12:23.*

Section K: The Ministry and Evangelism

A divinely called and scripturally appointed ministry has been provided by our Lord for a two-fold purpose: (1) the evangelization of the world, and, (2) the edifying of the body of Christ. *Mark 16:15, 20; Ephesians 4:11-13.*

Section L: Divine Healing

Deliverance from sickness is provided for in the atonement, and is the privilege of all believers. *Isaiah 53:4-5; Matthew 8:16-17; Mark 16:18; John 5:14.*

Section M: The Blessed Hope

The resurrection of those who have fallen asleep in Christ and the translation of those who remain unto the coming of the Lord, is imminent, and is the blessed hope of the Church. *First Thessalonians 4:16-18; Romans 8:23; Titus 2:13; First Corinthians 15:51-52.*

Section N: The Second Coming of Jesus and His Millennial Reign

The revelation of the Lord Jesus Christ from heaven, the salvation of national Israel, and the millennial reign of Christ on earth, is the scriptural promise and the world's hope. *Second Thessalonians 1:7; Romans 11:25, 27; Revelation 19:11-16; 20:1-7.*

Section P: The Final Judgment

There will be a final judgment in which the dead will be raised and judged according to their works. The devil and his angels, the beast and the false prophet, and whoever is not found written in the Book of Life, will be consigned to everlasting punishment in the lake which burns with

fire and brimstone, which is the second death. *Matthew 25:46; Mark 9:43-48; Revelation 19:20; 20:10-15; 21:8.*

Section Q: The New Heavens and New Earth

We, according to His promise, look for new heavens and a new earth wherein righteousness dwells. *Second Peter 3:13; Revelation 21:1.*

ARTICLE VII: MEMBERSHIP

Individuals shall be eligible for membership in this assembly who have been born again; and who, according to the Scriptures, have been or plan to be baptized in water; and who give evidence of a personal living faith in the Lord Jesus Christ; and who voluntarily subscribe to its tenets of faith and agree to be governed by its constitution and bylaws as herein set forth. *John 3:3-7; Matthew 28:19; Colossians 2:12; Romans 6:1-12.*

ARTICLE VIII: OFFICERS

The officers of this assembly shall be: the Senior Pastor, the Secretary, and the Treasurer.

ARTICLE IX: CHURCH COUNCIL

The officers named in Article VIII, together with the Official Board, the Council of Elders, and appointed or elected department heads, shall constitute the Church Council.

ARTICLE X: BUSINESS MEETINGS

There shall be a business meeting of the assembly no later than June 1st of each calendar year, when reports shall be given and elections shall take place. Special business meetings may be called as provided for in Article IX, Section C of the bylaws. Written notice of business meetings shall be publicly posted at least two weeks prior to the date of the meeting. Public announcement shall also be made from the pulpit on the two Sundays prior to the date of the meeting.

ARTICLE XI: FINANCES

The assembly shall be financed primarily according to the scriptural method by tithes and offerings of the members and friends of the assembly. *Malachi 3:10; Matthew 23:23; Luke 6:38; First Corinthians 9:6-8; Hebrews 7:4-9.*

ARTICLE XII: AMENDMENTS

Amendments to this constitution may be made by a two-thirds (2/3) vote at any business meeting of the assembly, provided that the voting members of the assembly have been properly notified according to Article X.

BYLAWS

ARTICLE I: PARLIAMENTARY LAW

In order to expedite the work of the local assembly and to avoid confusion in its deliberations, this assembly shall be governed by the current version of Robert's Rules of Order, Newly Revised, in keeping with the spirit of Christian love and fellowship and under the guidance of the Holy Spirit.

ARTICLE II: MEMBERSHIP

Section A: The standard of membership in this assembly shall be:

1. Evidence of a born-again experience. *John 3:3-7; First Peter 1:18-25.*
2. Having been or planning to be baptized by water according to the Scriptures. *Matthew 28:19; Colossians 2:12; Romans 6:1-12.*
3. Evidence of a consistent Christian life. *Romans 6:4; 13:13; Ephesians 4:17-32; 5:2,15; First John 1:6,7.*
4. Subscription to the tenets of faith as set forth in the constitution.
5. Willingness to contribute regularly to the support of the assembly according to one's ability.
6. Attendance in a "New Members Class" which shall be taught by a Member of the Church Council, as defined in Article V, Section A of the bylaws.

Section B: Active Membership

Persons eighteen (18) years of age or older wishing to become active members of the assembly shall make their desire known to the Senior Pastor, who shall examine the applicant in accordance with the standard of membership. The Senior Pastor, together with the Council of Elders, shall consider the application; and those approved shall be publicly received as members at any regular meeting.

Section C: Junior Membership

Persons who have reached their twelfth (12th) birthday and have not passed their eighteenth (18th) birthday shall, upon request, be considered for junior members of this assembly. Upon reaching age eighteen (18), formal application must be made to become an active member of this assembly. Junior members shall not have voting privileges.

Section D: Associate Membership

1. Associate Membership: Associate membership may be granted upon request to active members who wish to maintain direct relationship with this assembly, though prohibited by legitimate cause from active participation. Such membership would include those who have moved but desire a continuing relationship, and those who leave this body for full-time Christian service. Associate members shall not have voting privileges.

2. Associate—Employee: Persons employed by Rise City Church shall be Associate Members of the church.

Section E: Inactive Membership

Inactive membership shall consist of those who without good cause absent themselves from the services of the assembly for a period of two (2) consecutive months or more; or who cease to contribute to its support; or who may have fallen out of harmony with its teachings or its ministries; or who may be under charges for misconduct; or who may have fallen under condemnation through sinful practices. Those becoming inactive members shall lose their voting privileges pending investigation and final decision in their case by the Senior Pastor together with the Council of Elders. *First John 3:4; 5:7; James 4:17; Romans 14:23; 3:23.*

Section F: Voting Constituency

All active members in good standing, who have been members of the assembly for at least one (1) month, shall constitute the legal voting membership of the assembly.

Section G: Transfer of Membership

Members in good standing, wishing to sever their relationship with the assembly or desiring to be transferred to some other congregation, may apply to the Secretary of the assembly for a letter; which shall be granted on the approval of the Senior Pastor and the Council of Elders, and shall be signed by the Senior Pastor and the Secretary.

Section H: Absentee Ballots

Absentee ballots will not be recognized at any business meeting unless they are on an issue that has been duly announced prior to the meeting. Absentee ballots must be in writing bearing the voter's signature. Absentee ballots shall not be counted on a second or subsequent ballot.

ARTICLE III: DISCIPLINE

Section A: All discipline shall be prayerfully administered according to the Scriptures. *Matthew 18:15-17; Romans 16:17; First Corinthians 5:9-13; Second Thessalonians 3:11-15; First Corinthians 13.*

Section B: The Senior Pastor, together with the Council of Elders, shall be empowered to place

on the inactive list those who have disqualified themselves from active membership according to Article II, Section E of these bylaws. The Senior Pastor, together with the Council of Elders, shall also have the power to restore to active membership, those who in their opinion are not guilty as charged, and those who through repentance and adjustment have attained to the standard for active membership.

Section C: The Council of Elders shall recognize its duty to interview and encourage a proper attitude on the part of those who have been placed on the inactive list. The Council shall proceed carefully to reach a final decision in a timely manner.

Section D: The Senior Pastor, together with the Council of Elders, shall be empowered to revise the membership roll of the assembly annually and to remove the names of those who are deceased; or who may have voluntarily withdrawn from the fellowship; or who have fallen into willful and obvious sin; or whose lives may have become inconsistent with the standards and teachings of the assembly; or who may have been granted letters of transfer. First John 3:4; 5:17; James 4:17; Romans 3:23; 14:23.

ARTICLE IV: OFFICERS

The Officers of this assembly shall be the Senior Pastor, the Secretary, and the Treasurer. Officers shall be qualified persons elected and holding office according to the requirements of these bylaws, and shall have no legal bar to holding office. Officers shall be seated on the Official Board by virtue of office.

Section A: The Senior Pastor

1. Qualifications

(a) Because the assembly recognizes the leadership of the Senior Pastor under the Lord Jesus Christ, and because he is considered in a particular sense the representative of the assembly, the Senior Pastor shall be a person of good report; and shall so manage his personal affairs, financial and otherwise, so that no discredit shall come to the cause of Christ through his actions. The Senior Pastor's life and conduct should conform to the following Scriptures: *First Timothy 3:2-7; Titus 1:6-9; First Peter 5:2-3.*

(b) The Senior Pastor shall be a current credentialed (ordained/ licensed) minister in good standing with the General Council of the Assemblies of God.

2. Duties

(a) The Senior Pastor shall work in mutual accord with the Official Board and the Council of Elders.

(b) The Senior Pastor shall be general supervisor of all activities of the assembly. The Senior Pastor shall be President of the Corporation and shall be Chairman of the Official Board, of the Council of Elders, of the Church Council, and of all business meetings of the assembly; and shall, with the Secretary, sign all official and legal documents of the corporation. The Senior Pastor shall be an ex-officio member of all departments and committees. The Senior Pastor shall provide for all worship services of the assembly and shall arrange for all meetings with due regard to the assembly. No persons shall be invited to speak or preach in the assembly without the approval of the Senior Pastor in consultation with the Council of Elders.

(c) Assistants to the Senior Pastor may be provided to aid him in carrying out his duties. Each office is to be established and continued by the Official Board on recommendation of the Senior Pastor and based on the current needs of the assembly. Such assistants shall report directly to the Senior Pastor and carry out the responsibilities and duties delegated to him.

(d) All Pastoral Staff members shall maintain current credentials in good standing with the General Council of the Assemblies of God.

Section B: The Secretary

1. Qualifications: The Secretary shall have been an active member for at least one (1) year prior to election, and shall be a person of spiritual maturity and personal integrity.

2. Duties: The Secretary shall be entrusted with the corporate seal and, together with the Senior Pastor, shall sign all official and legal documents of the assembly. The Secretary shall preserve proper records of the membership of the assembly and shall publish a membership report at the annual business meeting. The Secretary shall also preserve proper records of the communications and proceedings of the assembly including the minutes of business meetings, of the Official Board, and of the Church Council. The Secretary shall perform any other work necessary for discharging the duties of office.

Section C: The Treasurer

1. Qualifications: The Treasurer shall have been an active member for at least one (1) year prior to election, and shall be a person of spiritual maturity and personal integrity, with demonstrable financial acumen.

2. Duties: The Treasurer shall be entrusted with oversight of the assembly's finances. The Treasurer shall arrange for deposit of all funds in a responsible bank in the name of the assembly, and shall superintend the disbursement of funds by check. All checks shall require two (2) signatures, which may be any two members of the Official Board exclusive of the Senior Pastor. The Treasurer shall be responsible for preserving a proper itemized accounting for the receipt and disbursement of funds. The Treasurer shall publish a financial report at the assembly's annual

business meeting. The accounts shall be audited annually under the direction of the Official Board.

ARTICLE V: CHURCH COUNCIL

Section A: The Church Council

The Church Council of this assembly shall consist of the Official Board, the Council of Elders, and all Department Heads. The Senior Pastor, by virtue of office, shall be Chairman of the Church Council. The Church Council shall meet at the request of the Senior Pastor for the purpose of advising him.

Section B: The Official Board

The Official Board shall consist of four (4) regular members together with the Corporate Officers. The Senior Pastor shall be Chairman of the Official Board, and the regular members shall elect a Vice-Chairman from among themselves to preside in the Senior Pastor's absence.

1. **Qualifications:** Members of the Official Board shall be elected and hold office according to the provisions of these bylaws; and shall have no legal bar to holding office. Members of the Official Board shall have been active members for at least one (1) year prior to election; they shall be persons of spiritual maturity and personal integrity, filled with the Holy Spirit, whose lives and conduct conform to the following Scriptures: *Acts 6:3; First Timothy 3:8-12; Second Timothy 3:15; Titus 1:5-10; 2:1-8; First Peter 5:1-5; First John 4:7-8.*

2. **Duties:** The Official Board, with the Senior Pastor as Chairman, shall act as the Corporate Committee of the assembly and is empowered to conduct all business affairs of the assembly. The Official Board shall likewise act as the Finance Committee of the assembly, being fully responsible for raising the budget; retiring debts; establishing staff salaries and benefits; and all other financial obligations involving the assembly.

3. **Annual Training:** The Official Board shall go through an annual training program organized by the Northern California and Nevada District Council of the Assemblies of God and aimed at equipping the members of the Official Board on church-related governance issues.

Section C: The Council of Elders

The Council of Elders shall consist of no less than three (3) members, plus the Senior Pastor who shall be its Chairman.

1. **Qualifications:** Members of the Council of Elders shall be appointed, ratified, and hold office according to the provisions of these bylaws; and shall have no legal bar to holding office. Members of the Council of Elders shall meet the same other qualifications as for members of the Official Board. The Council of Elders shall elect one of its members to be the Vice-Chairman of the Council.

2. Duties: The Council of Elders shall be principally concerned in the spiritual ministry of the assembly. The Council of Elders shall determine the qualifications for membership in the assembly, and shall review the membership annually in accordance with these bylaws, Article II: Membership.

ARTICLE VI: ELECTIONS

There shall be a Nomination Committee consisting of the Senior Pastor, one (1) Official Board member, one member of the Council of Elders, and two (2) laypersons from the active membership annually appointed by the Official Board. In all elections, the names of qualified and assenting nominees are to be publicly posted on the two Sundays prior to the date of the election. Unless otherwise provided, all elections shall require a simple majority of the voting membership on a secret ballot.

Section A: The Senior Pastor

1. Nomination: The Official Board, the Council of Elders, and at least two persons selected from the active membership, acting as a Pulpit Committee, after prayerfully seeking to know the mind of God and carefully choosing the best counsel available, shall select a qualified minister as stated in Article IV, Section A, of these Bylaws as a nominee to the office of Senior Pastor and present his name for the vote of the assembly. Any member of the assembly may suggest the name of a minister to the committee. The counsel of the Executive Officers of the District Council may be considered.

2. Election: Initial election to the office of Senior Pastor shall require a two-thirds (2/3) majority of the active membership on a secret ballot, and shall be for a probationary term of thirty-six (36) months. Upon completion of the probationary term, a confirming election shall be held requiring a two-thirds (2/3) majority of the active membership on a secret ballot to confirm the election of the Senior Pastor.

3. Term: After the confirming election, the Senior Pastor's term of office shall continue for an unspecified period, except as otherwise provided for in these bylaws.

Section B: The Secretary and The Treasurer

1. Nomination: The Nomination Committee shall present at least two (2) nominees for the offices of Secretary and Treasurer during the annual business meeting, at which time nominations may also be presented from the floor.

2. Term: The Secretary and the Treasurer shall both be elected annually to a term of one (1) year each.

Section C: The Official Board

1. Nomination: The Nomination Committee shall present nominees for the vacant seats on the Official Board during the annual business meeting, at which time nomination may also be presented from the floor. As a minimum, the number of nominees shall exceed the number of vacant seats.

2. Term: Members of the Official Board shall be elected to terms of three (3) years apiece. A member of the Official Board may serve only two (2) consecutive terms, except a member appointed to fulfill an unexpired term of one (1) year or less.

Section D: The Council of Elders

Members of the Council of Elders shall be recognized, and appointed by the Senior Pastor, and by the Official Board and existing members of the Council of Elders, and ratified by a simple majority of the active membership. Appointment to the Council of Elders is for an unspecified term subject to Article VII, Section A, Paragraph 2 of these Bylaws as for the Senior Pastor.

ARTICLE VII: VACANCIES

Section A: The Senior Pastor

1. The tenure of the office of the Senior Pastor shall be regulated by Article VI, Section A, Paragraph 2 of these bylaws, or it may be terminated in the manner provided for under Paragraph 2 of this section.

2. If a Senior Pastor ceases to qualify as provided for under Article IV, Section A, Paragraph 1 of these bylaws, or if his ministry has ceased to be effective, or if good and sufficient cause exists that renders his ministry unacceptable, a simple majority of the Official Board has the right to call for an election; or if other serious charges are preferred against him, power is vested in the Official Board and the Council of Elders to ask him for his resignation at any time. An election may also be called by congregational initiative as provided in Article IX, Section C, Paragraph 2 of these bylaws.

3. If a Senior Pastor refuses to resign, his position shall not be considered vacant, but he shall be suspended from the exercise of his office until the action of the Official Board and the Council of Elders has been confirmed by a majority vote on a secret ballot of the active membership at a special business meeting called for that purpose by the Official Board. The meeting shall be called in accordance with Article IX of these bylaws, and shall be presided over by a member of the District Officiary.

4. In case of a Senior Pastor's removal from office, a written report of such action, signed by two church officers and the Vice-Chairs of the Council of Elders and the Official Board, shall

be sent to the District office. Such a report shall not necessarily affect his ministerial standing.

5. In the event the assembly is temporarily without a Senior Pastor, the Council of Elders and the Official Board shall be empowered to provide for a supply until a Senior Pastor shall have been chosen; and shall be empowered to provide for their own chairman from their membership in order that they can transact business or perform necessary duties for the assembly. Said chairman shall supervise all Departments and committees.

Section B: Other Offices

1. Any other office may be declared vacant at any time by act of a majority of the Official Board and the Council of Elders, together with the Senior Pastor.

2. Grounds for such action shall be:

- (a) Unscriptural conduct.
- (b) Departure from the tenets of faith.
- (c) Incompetence in office.
- (d) Any other good and sufficient cause.

3. Any incumbent under charges, if so desiring, shall have an opportunity for a fair and impartial hearing before the assembly.

4. The Senior Pastor, together with the Official Board and the Council of Elders, is empowered to fill by appointment any office which may become vacant between the annual business meetings. Such appointments shall expire at the following annual business meeting, when appropriate action of the election can take place.

ARTICLE VIII: DEPARTMENTS

This assembly shall have departments that may include Christian Education, Missions and Men's, Women's, Youth and Children's Ministries, among others. Department Heads, either individuals or committees, shall be appointed by the Senior Pastor and ratified by the Official Board and the Council of Elders. All Department Heads shall operate under the supervision of the Senior Pastor, who together shall appoint staff, and establish such programs and policies as may promote the work of the departments.

ARTICLE IX: MEETINGS

Section A: Public Meetings

Meetings for public worship shall be held on each Lord's Day and during the week as may be determined by the Senior Pastor, the Official Board, and the Council of Elders.

Section B: Business Meetings

1. There shall be an annual business meeting of the assembly no later than June 1st of each calendar year, when elections shall take place and reports shall be given by the officers, de-

partments and committees of the assembly. Written notice of business meetings shall be publicly posted at least two weeks prior to the date of the meeting. Public announcement shall also be made from the pulpit on the two Sundays prior to the date of the meeting.

2. Special business meetings of the assembly may be called when necessary by the Senior Pastor or by a majority of the Official Board. Such meetings shall be announced in the same ways as the annual business meeting.

3. Special business meetings may also be called by petition, having been signed by not less than twenty-five percent (25%) of the active voting membership of the assembly. Such meetings shall be announced in the same ways as the annual business meeting.

Section C: Council Meetings

1. The Church Council shall meet at the request of the Senior Pastor for the purpose of advising him.

2. The Official Board shall meet at least six (6) times annually for the discharge of their duties, and may meet by special request, provided all members have received timely notification of the place and time of the meeting.

3. The Council of Elders shall meet at least once quarterly for the discharge of their duties. The Council shall also meet at other times at the request of the Senior Pastor for the discharge of their duties as necessity demands.

4. Departments and committees shall meet at the request of the Senior Pastor or as often as he, together with their respective Department heads of the committee chairs, shall deem necessary for the discharge of their duties.

5. Electronic Attendance: Members in any group that is a part of the Church Council may participate in a meeting of the group through the use of conference telephone, electronic video screen communication, or by electronic transmission by and to the meeting. Such meeting participation through electronic media constitutes presence in person, as long as all members participating in the meeting can hear each other. If participation is through electronic transmission, the member at a remote location is considered present in person if both of the following apply: (a) Each member of the group participating in the meeting can communicate with all other participants concurrently; (b) Each member of the group is provided the means to participate in all matters before the group, including without limitation, the capability to propose or interpose an objection to a specific action to be taken by the group.

Section D: Quorum

1. Not less than fifty percent (50%) of the active voting membership of the assembly, in case of electing or recalling a Senior Pastor, or the acquisition or disposal of church property, shall constitute a quorum. Twenty-five percent (25%) shall constitute a quorum for all other purposes.

2. A majority of all the members of any Council, Board, Department or committee shall constitute a quorum, provided all members have been notified.

ARTICLE X: PROPERTY

Section A: All property of the assembly shall be deeded to the assembly in its corporate name.

Section B: No property of the assembly shall be bought, taken or otherwise acquired, sold, transferred, mortgaged, leased, assigned, conveyed, or otherwise alienated in excess of \$25,000.00 (Twenty-Five Thousand dollars) without the same shall have been authorized by a two-thirds (2/3) vote of those present at a business meeting of the assembly, such meeting having been announced per Article IX, Section B of these bylaws.

Section C: The Chairman of the Board (Senior Pastor) and Secretary of the assembly shall certify in such conveyance, lease, mortgage, that the same has been authorized by a vote of the membership. Such certificates shall be held to be conclusive evidence thereof.

Section D: This corporation is one which does not contemplate pecuniary gain or profit to the members thereof, and it is organized solely for non-profit purposes. Any and all assets of the corporation are irrevocably dedicated to religious and charitable purposes, and no part of any net earnings or assets shall inure to the benefit of any member or any other individual.

Section E: Upon the winding up and dissolution of this corporation, after paying or adequately providing for the debts and obligations of this corporation, the remaining assets shall be distributed to a non-profit fund, foundation, or corporation which is organized and operated exclusively for religious and charitable purposes in harmony with the purposes of the above named corporation and which has established its tax exempt status. Consideration may be given to distribution to the Assemblies of God Northern California and Nevada District Council, Inc., a California non-profit corporation, or the General Council of the Assemblies of God, a non-profit corporation with International Headquarters in Springfield, Missouri. If this corporation holds any assets in trust, such assets shall be disposed of in such a manner as may be directed by decree of the Superior Court of the county in which this corporation's principal office is located upon petition therefore by the Attorney General or by any person concerned in the liquidation.

ARTICLE XI: FINANCE

Section A: The Official Board shall determine all salaries and benefits, and shall have general oversight in all financial matters in every Department on behalf of the assembly.

Section B: The Senior Pastor shall be given regular and adequate financial support from the tithe and offerings, the amount of which shall be determined by the Official Board.

Section C: This assembly shall receive a regular World Missions offering.

Section D: This assembly shall support, according to its ability, the program and departments of the District and General Councils.

Section E: All offerings shall be accepted by the assembly at such times and in such ways as agreed upon by the Senior Pastor and the Official Board, and shall be administered by the Senior Pastor and the Treasurer for the Official Board.

ARTICLE XII: BUSINESS PROCEDURE

The regular business for the annual business meeting of the assembly shall include:

- Devotional.
- Election of Officers.
- Reading of minutes of previous meeting(s).
- Report of the Senior Pastor.
- Report of the Secretary.
- Report of the Treasurer.
- Reports of Departments and committees.
- Unfinished business.
- New business.
- Adjournment.

ARTICLE XIII: AMENDMENTS

These bylaws may be amended at any business meeting of the assembly by a majority vote of the active members present, such meeting having been announced per Article IX, Section B.